

## **BANKRUPTCY REQUIRED DOCUMENT CHECKLIST**

**Required Forms:**

- \_\_\_\_\_ Client Questionnaire
- \_\_\_\_\_ Debtor Household Items Checklist
- \_\_\_\_\_ Credit Counseling Certificate

**Required Income/Asset Documentation:** (Employed)

- \_\_\_\_\_ Most recent 7 months Pay Stubs (All debtors)
  - \_\_\_\_\_ Most recent 6 months Bank Statements/Investment Accounts (All accounts, all pages)
  - \_\_\_\_\_ Last 3 years W2's and Tax Returns (All schedules, signed)
- NOTE: Please advise if there are any returns not filed in the last 15 years.

**Required Income/Asset Documentation:** (Self Employed)

- \_\_\_\_\_ YTD Profit and Loss Statement (Minimum 7 months)
  - \_\_\_\_\_ Most recent 6 months Bank Statements/Investment Accounts (All accounts, all pages)
  - \_\_\_\_\_ Last 3 years W2's and Tax Returns (All schedules, signed)
- NOTE: Please advise if there are any returns not filed in the last 15 years.

**Required Supporting Documentation:**

- \_\_\_\_\_ Proof of Installment Payments (mortgage, vehicle, student loan, furniture, jewelry, etc)
- \_\_\_\_\_ Credit Reports from 3 Credit Bureaus (No charge at [www.AnnualCreditReport.com](http://www.AnnualCreditReport.com))
- \_\_\_\_\_ Insurance Declaration Page for owned Real Estate and/or Vehicles, including any Insurance Riders (Not an Insurance Card)

**You may send all documents to our office by delivering to our office or send by fax, email (in PDF format) or by U.S. Mail.**

**Scottsdale Law Group of McCue & Associates, PLLC**  
**15333 North Pima Road, Suite 130 Scottsdale, AZ 85260**  
**Office (480)478-0709 / Fax (480)478-0787**